



Instruction to your Bank or Building Society to pay by Direct Debit. Please fill in the whole form including the official use box using a ball point pen and send it to:

**Braddan Parish Commissioners, The Roundhouse,  
 Strang Corner Field, Ballaoates Road, Strang, Braddan,  
 Isle of Man, IM4 4RE**

Service User Number

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Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society
Address
Postcode

Names(s) of Account Holder(s)


Bank/Building Society account number

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Branch Sort Code

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Reference

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**FOR BRADDAN PARISH COMMISSIONERS OFFICIAL USE ONLY**

This is not part of the instruction to your Bank or Building Society.

INSERT PROPERTY ADDRESS:


Frequency of payments

SINGLE PAYMENT  3 PAYMENTS  MULTIPLE PAYMENTS

**INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY**

Please pay Braddan Parish Commissioners Direct Debits from the account detailed in this instruction, subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with Braddan Parish Commissioners and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of Account



This guarantee should be detached and retained by the Payer

**The Direct Debit Guarantee**



- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Braddan Parish Commissioners will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Braddan Parish Commissioners to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Braddan Parish Commissioners or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Braddan Parish Commissioners asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.